



Officers: President **Olga Prizhbilov**
Vice President **Nicole Williams**
Secretary **Carissa Thomas**
Treasurer **Lynn Grimstad**
Communications **Lakia DeCosta**
Past President **Vacant**

**CLASSIFIED SENATE MEETING
MINUTES**

LOCATION: Student Center Boardroom

Date: April 10, 2019

Time: 11:30am – 1:00pm

Attendees

Present – Olga Prizhbilov, Nicole Williams, Carissa Thomas, Lynn Grimstad, Lakia DeCosta, BonnyJean Bowman, Jessica Pressley, Beth Talbott, Nicole Moise, Rosa Lane, Liz Geisser, and Viorica Petcan

Excused Absences – Liz Johnson, Tamara Floyd and Kristin Farlow

Call to Order – 11:34am

Preliminaries

Approval of April Agenda – Agenda approved through Consensus.

Approval of March Minutes – Minutes approved through Consensus.

Informational Items

- A) See's Candy Fundraiser is ongoing. Feel free to pick up more candy to sell, or purchase some candy for yourself from various senators. Thank you to everyone who has been supportive thus far.
- B) Elections Update
 - 1) Elections Team: Carissa Thomas, Lakia DeCosta, and Lynn Grimstad.
 - a) All Classifieds are eligible and encouraged to vote. Online and hard copy ballots will be available, April 16 – 23, 2019. Feel free to stop by and vote in person. All members of the election team will have hard copies available.
 - b) Deadline to vote is Tuesday, April 23rd at 12pm.
 - c) Thomas will announce voting results via email.
 - 2) Inauguration Luncheon will be held at the Oak Café. Thursday, May 2nd at 11:30am.



Discussion Items

A) Institutional Equity Project Team Update

- 1) Pressley passed out a PowerPoint handout for review. Requested the senate to review questions, the final draft will be posted on Igor, Monday may 6th. If you have any recommendation email Jessica Pressley.
- 2) There are eight main topics of focus. A team has been working for the past eight months. They have been assessing the needs of students and creating a five year plan for equitable success at ARC.
 - a) The team is assessing the overall campus climate to establish a frame of focus and develop more resources throughout the campus.
 - b) Student complains were reviewed and we are working to enhance support services.
 - c) Town Hall meeting to address specific needs on May 1st. There will be updates from the Executive Leadership Team and the final draft.
- 3) Campus wide climate study has been recommended to review documents before distributing to staff. Some place on campus are not considered child friendly and we would like to makes space more accommodating.
- 4) Organizing ongoing equity training, offering refresher courses for the hiring the best training.

B) Professional Development Conference

- 1) Prizhbilov requested volunteers to set up and clean after the event. Please arrive early around 7am. Assigned senators to specific tasks during the event.
- 2) Fundraising
 - a) Opportunity drawing, must be present to win.

C) Food Truck

- 1) We will not have a food truck during spring break. Aiming to get organized for the summer sessions.
 - a) Talbott will work with Prizhbilov to create a survey to send out for food truck suggestions and the best days to have on campus.
 - b) Talbott will work with Erika in operations to see who we already have agreements with.

D) Guided Pathways

- 1) Top ten interest areas almost complete. Prizhbilov passed around a draft design principles for guided pathways. Updates will be available, awaiting the new website with these imbedded changes. Look at Folsom Lake College's, they are the pilot website for the district.
- 2) Accessible on IGOR, look through meeting notes.

Reports

A) Presidents' Report



CLASSIFIED SENATE

AMERICAN RIVER COLLEGE

- 1) 4CS President's Retreat at Fresno City College.
 - a) Prizhbilov shared an overview of the meeting. We have had first-hand experience with many of the topics of discussion.
 - One topic addressed was problem with senate communication and participation. Our senate is growing and we have seen changes within and more classified participation.
 - b) A year ago our senate was asking and listening to widen the scope and address various needs of staff. Now we are reporting actions and changes back to classifieds.
- 2) Executive leadership Team
 - a) Recently met and the project teams will meet in May. Continuing work through the fall with the sustainability team.
 - b) Professional Development Team is creating an institutional plan for PD on campus. Prizhbilov described how these teams will function.
 - c) Advisory committee will meet to discuss how the program is meeting needs. All handouts and documents are available on Igor.
- 3) Communications
 - a) The Senate created communication officer position to boost communication between classifieds and the Senate. DeCosta is doing an amazing job with the monthly newsletter.
 - b) How else can we improve communication to ensure every voice is represented? Prizhbilov encouraged participation and the opportunity to voice opinions. Any way we can improve, always open to suggestions.
 - c) Last Spring at Convocation, the land statement read by Jesus. Operations council consensus of the statement and supportive. Murals with help and ideas from Native American students. The statement is available on Igor.

Announcements & Closing Comments

No comments.

Adjournment – 12:31pm

Action Items

No Action Items

ARC Classified Senate Meetings

Wednesday, April 10, 2019 | 11:30am – 1:00pm | ARC Boardroom



CLASSIFIED SENATE

AMERICAN RIVER COLLEGE

Wednesday, May 8, 2019 | 11:30am – 1:00pm | ARC Boardroom

Wednesday, June 5, 2019 | 11:30am – 1:00pm | ARC Boardroom

Board of Trustee Meetings

Wednesday, April 10, 2019 | @5:30pm | District Office Boardroom

Wednesday, May 15, 2019 | @5:30pm | American River College

Wednesday, June 12, 2019 | @5:30pm | Sacramento City College