



Officers: President **Olga Prizhbilov**
Vice President **Nicole Williams**
Secretary **Carissa Thomas**
Treasurer **Lynn Grimstad**
Communications **Lakia DeCosta**
Past President **Tamara Floyd**

**CLASSIFIED SENATE MEETING
MINUTES**

LOCATION: Student Center Boardroom

Date: February 13, 2019

Time: 11:30am – 1:00pm

Attendees

Present – Olga Prizhbilov, Nicole Williams, Carissa Thomas, Lynn Grimstad, Lakia DeCosta, Jessica Pressley, Beth Talbott, Rosa Lane, Liz Geisser, Viorica Petcan, and Liz Johnson

Excused Absences – Tamara Floyd, BonnyJean Bowman, Nicole Moise, and Kristin Farlow

Call to Order – 11:31am

Preliminaries

Approval of February Agenda – Agenda approve through Consensus.

Addition to agenda: Panda Express Fundraiser

Informational Items

- A) See's Candy Fundraiser is ongoing. We are selling a good amount. I have had help from classifieds from various areas.
- B) CBC Bookstore Analysis
 - 1) An analysis of the bookstores overall services. This is the time for classifieds to voice their opinions of what is and isn't working.
- C) Panda Express Fundraiser
 - 1) Williams shared and requested feedback. The Senate earned \$50 in profit with 20% of each purchase, Williams is requesting a check.
 - 2) Considering hosting another dine and donate in May.
 - a) Pressley questioned if a weekend fundraiser is possible. Staff is supportive, however it's difficult to leave and some are unable to leave campus for lunch due to time constraints.
 - Williams explained the places close to campus have limited days and times for this sort of fundraiser.



- Chipotle near campus offers Tuesday evenings between 5 – 9pm.

Discussion Items

A) Elections

1) Timeline and Procedures

- a) Prizhbilov distributed handouts and explained the elections process.*
- b) Tentative Workshops: Active Shooter Training, Art Therapy, Interview Skills/Career Advancement Internal, Leadership and Diversity, Generations in the Workplace, Windows 10, and 3D Printing.*
- c) We still have space for two more workshops, discussion continued.*
 - Pressley suggested an Equity workshop presented Pam Chao. Will reach out and report back.
 - Talbott suggested a workshop about stress in the workplace. Dealing with transitions and ongoing changes on campus.
 - Discussion continued.

2) Fundraising

- a) Bowman received donations and will request donations from various departments.*
- b) Ideas for prizes and small gift ideas for attendees, discussion continued.*

B) Laptop and Webcam for Senate meetings

- 1) DeCosta requested the senate purchase a laptop, webcam, and a microphone for meetings. Now that we have the zoom links for each meeting, this seems necessary.*
 - a) DeCosta will request a quote from IT and report back to the Senate.*

Reports

A) Presidents' Report

1) Executive leadership Team

- a) Deciding councils/teams for the next year. Most groups will not start until fall 2019. The next ELT meeting will be held on April 1st.*
- b) If anyone is interested in serving on one of the teams listed on the agenda please contact Olga Prizhbilov.*
 - Those appointed need to report back to Prizhbilov.
 - Prizhbilov will compile notes and report out to all classifieds. She explained and reiterated expectations for reporting.

2) Asilomar Leadership Conference

- a) Prizhbilov shared her experience and overview of the conference. The importance of recognizing the influence of your role.*

3) 4CS President's Service Award

- a) Olga Won!*



- Prizhbilov thanked everyone for their support.

Announcements & Closing Comments

A) Classified Leadership Institute June 2019.

1) Prizhbilov encouraged attendance.

a) Olga Prizhbilov, Nicole Williams, and BonnyJean Bowman will present at the upcoming conference.

Adjournment – 12:12pm

Action Items

No Action Items

ARC Classified Senate Meetings

Wednesday, April 10, 2019 | 11:30am – 1:00pm | ARC Boardroom

Wednesday, May 8, 2019 | 11:30am – 1:00pm | ARC Boardroom

Wednesday, June 5, 2019 | 11:30am – 1:00pm | ARC Boardroom

Board of Trustee Meetings

Wednesday, April 10, 2019 | @5:30pm | District Office Boardroom

Wednesday, May 15, 2019 | @5:30pm | American River College

Wednesday, June 12, 2019 | @5:30pm | Sacramento City College