



**Officers:** President **Olga Prizhbilov**  
Vice President **Nicole Williams**  
Secretary **Carissa Thomas**  
Treasurer **Lynn Grimstad**  
Communications **Lakia DeCosta**  
Past President **Tamara Floyd**

**CLASSIFIED SENATE MEETING  
MINUTES**

**LOCATION: Student Center Boardroom**

**Date: December 12, 2018**

**Time: 11:30am – 1:00pm**

**Attendees**

**Present** – Olga Prizhbilov, Nicole Williams, Carissa Thomas, Lynn Grimstad, Lakia DeCosta, Liz Johnson, Beth Talbott, Nicole Moise, Rosa Lane, Liz Geisser, Kristin Farlow, and Viorica Petcan

**Excused Absences** – Tamara Floyd, BonnyJean Bowman, and Jessica Pressley

**Call to Order – 11:36am**

**Preliminaries**

Approval of December Agenda – Agenda approved through Consensus.

Approval of October and November Minutes – Minutes approved through Consensus.

**Informational Items**

*A)* Winter Brunch on December 14, 2018 from 10:30am to 12:00pm

**Discussion Items**

*A)* Winter Brunch

*1)* Set up at 7am

*a)* Tablecloths, centerpieces, and opportunity drawing.

*2)* Prizhbilov shared logistics of the day

*a)* Johnson questioned if we need to be present to win during the drawing. It was confirmed no need to be present as long as someone can claim your prize for you.

*b)* Talbott requested a vote before we change the time of the next event.

Consider ordering food from an outside source to allow more flexibility.



- Timing of the brunch is not accommodating all schedules.
- Possible to box up food and send to maintenance.

*B) Retirement*

- 1) Williams suggested a gift for Robin Neal's retirement. Requesting donations for scholarships.
  - a) Considering gift ideas, Talbott suggested a flower arrangement.
  - b) Grimstad questioned if the position directly involved with supporting the senate.
    - Williams shared Neal has been spearheading the basket donations for us. She has also put together many of them herself. Neal has done plenty in support of classifieds during her time.
    - Talbott mentioned Neal is the first to set up and advocate for classifieds.
    - DeCosta Suggested supporting local businesses, and purchasing an arrangement from the popular flower shop near campus. Discussion continued.

Action Item – See details below.

*C) Senate Scholarship*

- 1) Prizhiblov suggested we approve an amount for upcoming years.
- 2) The senate review the recurring amount.
  - a) The senate reviewed the recurring amount and voted.

Action Item – See details below.

*D) Fundraising*

- 1) Prizhibilov shared ideas from other campuses. Williams described the process for a payroll deduction, options for \$1, \$5, or \$10 deductions.
- 2) Dine and Donate
  - a) Panda Express for the Chinese New Year, and Chipotle for Cinco de Mayo.
    - Offer lunch for one and dinner for the other.
  - b) Farlow suggested be promote the fundraiser to everyone on exchange.

Action Item – See details below.

*3) See's Candy*

- a) Candy selling out, need to purchase more. Discounted prices available through October 2019.

Action Item – See details below.

*E) Spring PD Conference*

- 1) The date for the conference is April 16, 2019, from 8am – 4pm.
- 2) Prizhibilov confirmed the schedule and reservations. She is working on inviting the key note speaker.



## Reports

### A) Presidents' Report

- 1) Prizhbilov passed around facilities master plan, and shared a 10 – 15 year timeline for the reconfiguration of campus.
  - a) Wayfinding project, Campus is divided into 4 zones. Passed around examples of the signage. Opinions are welcome as they complete the project.
    - Geisser mentioned the colors would be difficult to see for those who are color blind.
- 2) New Health Center, moving to eservices
  - b) Geisser shared a concern for services for students at the natomas center. Students are upset they are being charged \$20 in fees for services they don't have access to. Lack of services at centers, how are these students being served by adding fees.
    - Prizhbilov responded, the wellness team is considering the needs of the centers as well.
  - c) Talbott mentioned the rise in mental health issues and the greater need for services on campus. Resources for mental health resolves disruptions in the classroom.
- 3) New Policies
  - a) Prizhbilov announced a new payment plan option, if you have three tickets or more. Default in payments will place a hold on their account, and will have to be paid in full.
- 4) ARC Online
  - a) All online classes from across the state will be visible. Students will be able to enroll in online classes anywhere within the state. Prizhbilov reviewed the online initiative process.

## Announcements & Closing Comments

No comments.

## Adjournment – 12:56pm

### Action Items

Action Item: Retirement gift

Motion: (Thomas) – To approve the Use of Senate funds to purchase a retirement gift, not to exceed \$100.

Second: (Talbott)

Ayes: 10      Nays: 0      Abstentions: 0



## CLASSIFIED SENATE

AMERICAN RIVER COLLEGE

Motion approved by majority vote.

Action Item: Classified Senate Scholarship

Motion: (Talbot) – To approve the use of \$250 of Senate funds for an annual student scholarship, for the next five years.

Second: (DeCosta)

Ayes: 10      Nays: 0      Abstentions: 0

Motion approved by majority vote.

Action Item: Payroll deduction for Senate Fundraising

Motion: (Geisser) – Requesting support from campus community through a payroll deduction form. Send an email to everyone on exchange.

Second: (Williams)

Ayes: 9      Nays: 0      Abstentions: 1

Motion approved by majority vote.

Action Item: Fundraising

Motion: (Farlow) – Requesting support from campus community through dine and donate fundraiser. Send an email to everyone on exchange.

Second: (DeCosta)

Ayes: 10      Nays: 0      Abstentions: 0

Motion approved by majority vote.

### **ARC Classified Senate Meetings**

Wednesday, December 12, 2018 | 11:30am – 1:00om | ARC Boardroom

Wednesday, January 9, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, February 13, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, March 13, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, April 10, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, May 8, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, June 12, 2019 | 11:30am – 1:00om | ARC Boardroom



**CLASSIFIED  
SENATE**

AMERICAN RIVER COLLEGE

**Board of Trustee Meetings**

Wednesday, December 12, 2018 | @5:30pm | District Office Boardroom