



**Officers:** President **Olga Prizhbilov**  
Vice President **Nicole Williams**  
Secretary **Carissa Thomas**  
Treasurer **Lynn Grimstad**  
Communications **Lakia DeCosta**  
Past President **Tamara Floyd**

**CLASSIFIED SENATE MEETING  
MINUTES**

**LOCATION: Student Center Boardroom**

**Date: November 14, 2018**

**Time: 11:30am – 1:00pm**

**Attendees**

**Present** – Olga Prizhbilov, Nicole Williams, Lynn Grimstad, Lakia DeCosta, BonnyJean Bowman, Lisa Carrillo, Jessica Pressley, Liz Johnson, Beth Talbott, Nicole Moise, Rosa Lane, Liz Geisser, Kristin Farlow, and Viorica Petcan

**Excused Absences** – Tamara Floyd, and Carissa Thomas

**Call to Order – 11:30am**

**Preliminaries**

Approval of November Agenda – Agenda approved through Consensus.

Approval of October Minutes – Minutes will be approved at the next meeting on December 12th.

**Informational Items**

- A)* Midterm Accreditation Report – Adam Karp gave a report, Prizhbilov will send out electronically to all after today's meeting
- B)* Winter Brunch on December 14, 2018 from 10:30am to 12:00pm – Prizhbilov reports that brunch has better menu options, will be held in the cafeteria during finals which is an instruction day, but was approved by our VP, Administration. Olga will confirm classified staff attendance from Operations/Maintenance with their supervisors.

**Discussion Items**

- A)* Winter Brunch



## CLASSIFIED SENATE

AMERICAN RIVER COLLEGE

- 1) Prizhbilov reviewed the schedule, decoration the day before after 3:00 p.m. on Thursday, 12-13-18
- 2) Set up centerpieces – all will help except Liz Johnson, Liz Geisser and Lakia DeCosta due to other engagements
- 3) Liz Johnson mentioned that some custodians may want to help decorate, as they will already be helping set up the night before
- 4) Those who agreed to come early at 9:30 a.m. on Friday, 12-14-18: Nicole, Liz J., Liz G., Kristin, Beth T., Jessica, Lynn, Olga and Lakia
- 5) Need to submit application for funding to LRCEA

Action Item – See detail below.

- 6) Zoom will be used at the Winter Brunch
- B) 4CS Gathering of the Senates – North Retreat
- 1) Beth Talbott attended and reported out. This event was held in Saratoga and covered topics including: AB705, funding formulas and professional development
  - 2) More classified interested in Classified Senate – recommended Spring/Fall Social and a Leadership Institute event in June 2019 held in Tahoe
  - 3) Sac City participated
  - 4) Resource is California Community Colleges Classified Senates' website, PD events and guest speaker's pool. 4CS Gathering of the Senates – South Retreat – to be held in Temecula 1-9-19

### A) Breaking down Silos

- 1) Johnson shared observations about splinter groups: students, faculty, management
- 2) Idea: “one city; one book” used by San Francisco where all read same book
- 3) Contact at Los Rios: Jake Knapp, Director of Diversity and Compliance Title 9
- 4) Sac State also has program called “one book; on campus” – contact is David Toise, Chair of English
- 5) Consensus to have Liz continue to research idea with a theme of “social justice” to put us all on one page

### B) Zoom Overview

- 1) DeCosta and Carrillo are testing the technology for virtual participation



- a) Issues with sound, need to speak loudly. External microphone might help project sound.
- C) Professional Development Subcommittee
- D) Review individual PD funding requests
  - 1) Classified Senate will be the formal body to review SEIU and Confidential professional development requests via application process which Olga is drafting
  - 2) Volunteers needed to review and approve these PD applications: Lynn, BonnyJean, Beth T., Kristin, Viorica, Liz and Nicole (alternate)
  - 3) Funding comes from VP, Administration's Institutional Funding: \$1,000 maximum per person per year

### **Reports**

- A) Presidents' Report
  - 1) Prizhbilov explained the classified senate newsletter is responsible for composing the newsletter each month as communications officer
  - 2) Send any ideas or articles to either Prizhbilov or DeCosta for future newsletter.

### **Announcements & Closing Comments**

Lisa Carrillo attended virtually from Natomas Outreach Center

### **Adjournment – 12:26pm**

### **Action Items**

Action Item: Winter Brunch

Motion: (Grimstad) – To approve the use of Senate funds to pay for the Winter Brunch, not to exceed \$500.

Second: (Johnson)

Ayes: 10      Nays: 0      Abstentions: 0

Motion approved by majority vote.

### **ARC Classified Senate Meetings**

Wednesday, December 12, 2018 | 11:30am – 1:00om | ARC Boardroom

Wednesday, January 9, 2019 | 11:30am – 1:00om | ARC Boardroom



## **CLASSIFIED SENATE**

AMERICAN RIVER COLLEGE

Wednesday, February 13, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, March 13, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, April 10, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, May 8, 2019 | 11:30am – 1:00om | ARC Boardroom

Wednesday, June 12, 2019 | 11:30am – 1:00om | ARC Boardroom

### **Board of Trustee Meetings**

Wednesday, December 12, 2018 | @5:30pm | District Office Boardroom