

A R C Curriculum Committee

Minutes – September 18, 2019

Present: Valarie Rose, Roxanne Morgan, Joe Gilman, Kate Jaques, Lynn Fowler, Rina Roy, Jan DeLapp, Kathy Sorensen, Pamela Bimbi, Heidi Bennett, Joe Rust, Tim Bartoe, Dennis Holden, Tim Finnecy, Dan Crump, Paul Andre, Lori Smith

Not in Attendance: Lisa Lawrenson, Charissa Gorre, Al Ahmadi

Call to Order – Valarie Rose, Faculty Chair, called the meeting to order at 3:05 p.m.

Approval of minutes – minutes from September 11, 2019 approved with minor revisions.

Recording of Votes: Unless otherwise noted, voting on motions was unanimous and those present for the vote are listed above.

Course Proposals – remain at 1st reading

*ANTH 337 The Anthropology of Food (*New to District*).

Katrina Worley presented in place of the developer. This introductory course illustrates for general education, lower division students the value of Anthropology's integrated, four-field approach -- biological, cultural, linguistic, and archaeological -- via focusing on a universal survival activity. This proposal needs some updates to the feasibility section, and we need to find a parallel course at the CSU.

*BUSTEC 310 Introduction to Word/Information Processing (*Revision*)

Heidi Bennett presented in place of the Developer. This course is being updated to meet current curriculum standards.

Course Proposals – moved to 2nd reading

*ELTRN 110 Electrician Trainee I (*Revision*)

*ELTRN 111 Electrician Trainee II (*Revision*)

*ELTRN 120 Electrician Trainee III (*Revision*)

*ELTRN 130 Electrician Trainee V (*Revision*)

*ELTRN 131 Electrician Trainee VI (*Revision*)

*ELTRN 180 Electrical Workers State Certification Preparation (*Revision*)

Updating these courses to be taught partially online.

*FSE 310 Funeral Directing I (*Revision*)

*FSE 335 Funeral Service Management (*Revision*)

*FSE 340 Pathology for Funeral Service (*Revision*)

These proposals were being reviewed as a part of the 6-year cycle.

Course Proposals – remain at 2nd reading – Approved to add to 2nd reading

*ENGLT 486 Honors African American Literature (*New to District*)

The developer needs to make additional adjustments to the explanation and need/purpose statement to be clearer for the board.

Course Proposals – Approved to move to Catalog status

BUS 310 Business Communication (Revision)
CISC 362 Microcomputer and Applications Support (Revision)
KINES 402 Nutrition for Fitness (Revision)
NUTRI 307 Nutrition for Fitness (Revision)
MATH 300 Introduction to Mathematical Ideas (Revision)
MATH 340 Calculus for Business and Economics (Revision)
PSYC 300 General Principles (Revision)
*SJS 300 Introduction to Social Justice Studies (Revision)
PSTC 1654 Firearms/Rifle Instructor – Update (Revision)

Program Proposals – Approved to move to Catalog status

Geography Geographic Information Systems (GIS) (Certificate) (Revision)
Geography Geographic Information Systems (GIS) (A.S. Degree) (Revision)
Marketing Marketing Essentials (Certificate) (Revision)

* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

Other Items:

- Curriculum Institute Update - J. DeLapp, K. Montano

Presentation materials for the ASCCC Curriculum Institute may be found here;
<https://asccc.org/events/2019-07-10-190000-2019-07-13-190000/2019-curriculum-institute>

- GE Subcommittee Update - L. Fowler

We are still looking for volunteers for this subcommittee. The committee will be reviewing courses with AA/AS GE requests. In addition, the committee will be looking at some older courses in areas 6 and IIb that may need changes in the GE wording. They likely will need to be updated.

The following courses and programs have been moved to CATALOG status since our last meeting;

ENGR 312 Engineering Graphics (Revision)
ENGRD 15 Strategic Reading (Revision)
PSYC 415 Studying in London: Psychological Elements of British Life and Culture (Revision)
Kinesiology Fitness Specialist (Certificate) (Revision)

The following courses and programs have been moved to DCCC status since our last meeting;
SPEECH 362 Mediated Communication Experience

Meeting adjourned @ 5:01 p.m.

Minutes recorded by Kevyn Montano, Lead ISA – Instruction Office