

A R C Curriculum Committee

Minutes – October 31, 2018

Present: Joe Gilman, Valarie Rose, Kate Jaques, Lynn Fowler, Rina Roy, Jan DeLapp, Pamela Bimbi, Randy Nordell, Joe Rust, Roxanne Morgan, Rebecca Arnfeld, Dennis Holden, Tim Finnecy, Sarah Lehmann, Brett Sanchez, Lori Smith, Charissa Gorre, Al Ahmadi

Alternate for: Frank Kobayashi - Jan DeLapp

Not in Attendance: Lisa Lawrenson, Bill Simpson, Sonia Ortiz-Mercado/Jeff Stephenson

Call to Order – Joe Gilman, Faculty Chair, called the meeting to order at 3:02 p.m.

Approval of minutes – minutes from October 24, 2018 approved

Recording of Votes: Unless otherwise noted, voting on motions was unanimous and those present for the vote are listed above.

Course Proposals – moved to 2nd reading

*DCDT 180 Industrial Fabrication I (*New to District*)

*DCDT 181 Industrial Fabrication II (*New to District*)

These courses are a part of a new certificate in Clean Diesel Industrial

*ET 197 Introduction to Mechatronics (*Revision*)

*ET 385 Digital Home Technology Integration (*Revision*)

*ET 425 Introduction to Biomedical Equipment Technology (*Revision*)

*ET 426 Advanced Biomedical Equipment Technology (*Revision*)

ET 251 Automotive Electronic Accessories and Installation (*Deletion*)

ET 303 Energy and Sustainability (*Deletion*)

General reviews, and deletions due to courses not meeting the needs of students

*FASHN 359 Knitwear Construction (*Revision*)

*FASHN 362 Tailoring Techniques (*Revision*)

*FASHN 379 Draping (*Revision*)

Rebecca Arnfeld presented in place of the Developer of FASHN courses. 6-year reviews.

MATH 125 Intermediate Algebra for Statistics and Liberal Arts (*Revision*)

Collaboration of title only

Course Proposals – remain at 2nd reading

DCDT 280 Professionalism in the Industry (*New to District*)

The counseling department expresses concerns over the need for this course and the high unit value. Notes have been sent to the developer for comment or reappearance to the committee.

FIRE 1654 Instructor II: Instructional Development (*New to District*)

FIRE 1769 Trench Rescue Technician (*New to District*)

FIRE 1806 Confined Space Rescue Technician (*New to District*)

These are contract courses that were kept at 2nd reading due to minor revisions in selecting SLOs in prerequisites and verb agreement in the catalog description.

Course Proposals – Approved to move to Catalog status

- ADMJ 302 Community Relations: Multicultural Issues (Revision)
ADMJ 304 Juvenile Delinquency (Revision)
ADMJ 309 Career Preparation for Law Enforcement Occupations (Revision)
ADMJ 320 Concepts of Criminal Law (Revision)
ADMJ 322 Criminal Procedures (Revision)
ADMJ 323 Legal Aspects of Evidence (Revision)
DCDT 163 Industrial Software and Systems (Revision)
ARTNM 499 Monetizing Social Media for the Artist (Exp. Offering)
FIRE 1500 Firefighter Academy (Revision)
FIRE 1600 Hazmat First Responder Operational (Revision)
FIRE 1601 Hazardous Materials First Responder Operational Refresher (Revision)
FIRE 1602 Hazardous Materials Incident Commander (Revision)
FIRE 1809 Wildland Fire Chain Saws (S-212) (Revision)
FIRE 1872 Basic Air Operations (Revision)
FIRE 1873 Strike Team/Task Force Leader, All-Hazards (ATEN/TFLD) (AH-330) (Revision)
FIRE 1875 Fire operations in the Wildland/urban Interface (S-215) (Revision)
PSTC 1517 Academy Graduate Training (Revision)
PSTC 1525 Supervisory Update (Revision)
PSTC 1645 Force and Weaponry – Basic (Revision)
PSTC 1653 Firearms Instructor – Long Rifle (Revision)
PSTC 1684 Continued Professional Training – Sacramento Police Department (Revision)
PSTC 1722 Driver Training – Update (Revision)
PMED 299 Experimental Offering in Paramedic (Pre-Hospital Trauma Life Support) (Exp. Offering)
Approved to be added to Consent/FYI

Course Proposals – Approved to move to DCCC status

- DCDT 200 Light Duty Diesel/Green Diesel Technology (New to District)
DCDT 201 Advanced Light Duty Diesel/Green Diesel Technology (New to District)
DCDT 281 Diesel Shop Operations (New to District)
FFS 1516 National Incident Management System (NIMS) ICS All-Hazards Division/Group Supervisor (E960/S339) (New to District)
FIRE 1140 Chief Fire Officer 3A: Human Resources Management (New to District)
FIRE 1141 Chief Fire Officer 3B: Budget and Fiscal Responsibilities (New to District)
FIRE 1142 Chief Fire Officer 3C: General Administration Functions for Chief Fire Officers (New to District)
FIRE 1143 Chief Fire Officer 3D: Emergency Service Delivery Responsibilities (New to District)
FIRE 1150 Executive Chief Fire Officer: Human Resource Management (New to District)
FIRE 1151 Executive Chief Fire Officer: Community and Government Relations (New to District)
FIRE 1152 Executive Chief Fire Officer: Administration (New to District)
FIRE 1153 Executive Chief Fire Officer: Emergency Services Delivery (New to District)
FIRE 1154 Executive Chief Fire Officer: Health and Safety (New to District)
FIRE 1507 Firefighter II Academy (New to District)

FIRE 1653 Instructor I: Instructional Methodology (*New to District*)
FIRE 1655 Instructor III: Instructional Program Management (*New to District*)
FIRE 1884 Crew Boss (Single Resource) (Blended) (S-230) (*New to District*)
FIRE 1885 Firing Operations (S-219) (*New to District*)
FIRE 1886 Engine Boss (Single Resource) (Blended) (S-231) (*New to District*)
PREAP 112 Infrastructure Pre-Apprenticeship I (*New to District*)
PREAP 113 Infrastructure Pre-Apprenticeship II (*New to District*)
PREAP 142 Green Technology Pre-Apprenticeship I (*New to District*)
PREAP 143 Green Technology Pre-Apprenticeship II (*New to District*)
FIRE 1556 Emergency Medical Technician 1 – Basic Refresher (*Deletion*)

* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

Other Items:

Several SPAN courses that have passed through curriculum over the past few years have unnecessary limitations in the distance education section that should be removed. The committee decided to see these revisions in tech review and then move them directly to Consent/FYI at a future meeting.

The chair reported the following notes prior to the meeting;

Here are some details to help you in your review;

1st Readings;

FASHN 359: Knitwear Construction- revision

FASHN 379: Draping- revision

FASHN 362: Tailoring Techniques- revision

These are 6-year reviews that we missed last week

ET 197: Introduction to Mechatronics- revision

ET 385: Digital Home Technology Integration-revision

ET 251: Automotive Electronic Accessories and Installation- deletion (look at the explanation and effects on programs and requisites only)

ET 303: Energy and Sustainability- deletion (look at the explanation and effects on programs and requisites only)

ET 425: Introduction to Biomedical Equipment Technology- revision

ET 426: Advanced Biomedical Equipment Technology- revision

These last two are basically CTE 2-year reviews that fell into the queue before we determined our local process.

DCDT 180: Industrial Fabrication I- new

DCDT 181: Industrial Fabrication II- new

New courses for certificates

MATH 125: Intermediate Algebra for Statistics and Liberal Arts- revision

Collaboration name change with a sister college; do not scrutinize the entirety of the outline

In 2nd reading I will bring your attention to the nineteen FIRE/FFS courses. These are NEW and have not yet been seen in full committee, although they appear in 2nd reading. The committee determined that for NEW contract courses the tech review committee would read them, then they would come straight to a decision at full committee. 2nd reading is the decision status. We will open each of these only long enough for comments about significant issues that may have been missed at tech review.

Consent Items;

ARTNM 499: Monetizing Social Media for the Artist-exp offering.

We are seeing this for a third time because the prerequisites have been changed, again.

There are also fifteen PUBSAF courses that are revisions/deletions and per committee recommendation come through Consent/FYI before being catalogued or moved to the board.

The following courses moved to Catalog status since our last meeting;

FITNS 350: Fitness And Weight Control	revision	Jun 1, 2019
ENGWR 94: Succeeding in College Composition	revision	Jun 1, 2019
GEOG 350: Data Acquisition in GIS	revision	Jun 1, 2019
GEOG 354: Introduction to the Global Positioning System (GPS)	revision	Jun 1, 2019
GEOG 360: Database Design and Management in GIS	revision	Jun 1, 2019
GEOG 362: Advanced Database Design and Management in GIS	revision	Jun 1, 2019
GEOG 385: Introduction to Web Based GIS Application Development	revision	Jun 1, 2019
ADMJ 301: Investigative Report Writing	revision	Jun 1, 2019
English: English (AAT)	revision	Jun 1, 2019

At DCCC this week, there was one course; FITNS 416, that had been sitting at district status for months, waiting to be placed into the appropriate family. The fitness departments districtwide have been working on the families and are approaching agreement, so this course was moved to the next status as a suggestion from the district so that it could make 2019-2020 catalog.

There are currently 197 courses and programs in the tech review queue. Please continue to encourage your colleagues to work on updates to their outlines for this year's compliance review.

Meeting adjourned @ 4:40 p.m.

Minutes recorded by Viorica Petcan, Clerk – Instruction Office