

## A R C Curriculum Committee

### Minutes – October 17, 2018

**Present:** Joe Gilman, Valarie Rose, Bill Simpson, Kate Jaques, Lynn Fowler, Rina Roy, Jan DeLapp, Pamela Bimbi, Joe Rust, Roxanne Morgan, Rebecca Arnfeld, Dennis Holden, Brett Sanchez, Lori Smith, Charissa Gorre, Al Ahmadi

**Alternate for:** Frank Kobayashi – Jan DeLapp

**Not in Attendance:** Lisa Lawrenson, Sonia Ortiz-Mercado/Jeff Stephenson, Tim Finnecey, Sarah Lehmann

**Call to Order** – Joe Gilman, Faculty Chair, called the meeting to order at 3:03 p.m.

**Approval of minutes** – minutes from October 10, 2018 approved

**Recording of Votes:** Unless otherwise noted, voting on motions was unanimous and those present for the vote are listed above.

#### **Course Proposals – moved to 2<sup>nd</sup> reading**

\*ADMJ 301 Investigative Report Writing (*Revision*)

*6-Year review*

\*DCDT 163 Industrial Software and Systems (*Revision*)

\*DCDT 200 Light Duty Diesel/Green Diesel Technology (*New to District*)

\*DCDT 201 Advanced Light Duty Diesel/Green Diesel Technology (*New to District*)

\*DCDT 280 Professionalism in the Industry (*New to District*)

\*DCDT 281 Diesel Shop Operations (*New to District*)

*These courses are part of several new certificates and certification preparations in Diesel/Clean Diesel.*

ENGWR 94 Succeeding in College Composition (*Revision*)

*Removing the course prerequisite in order to comply with AB 705 requirements.*

GEOG 350 Data Acquisition in GIS (*Revision*)

GEOG 354 Introduction to the Global positioning System (GPS) (*Revision*)

GEOG 360 Database Design and Management in GIS (*Revision*)

GEOG 362 Advanced Database Design and Management in GIS (*Revision*)

GEOG 385 Introduction to Web Based GIS Application Development (*Revision*)

*No suggestions for edits made on these five courses*

\*HSER 330 Issues of Diverse Populations (*Revision*)

*Same as PSYC 365*

*The developer needs to complete the review cycle on these courses so that they may make transfer requests by December 1st. The prerequisites need to be adjusted to meet AB 705 requirements, but the district has not yet made a determination on the appropriate English prerequisite language. The developer will notify the chair about the department's decision to remove the prerequisite entirely.*

**Course Proposals – Approved to move to Catalog status**

HM 110 Management and Supervision in the Hospitality Industry (Revision)  
HM 150 Catering (Revision)  
HM 320 Breads, Yeast Doughs and Pastry (Revision)  
HM 375 Bakery Management and Production (Revision)  
HM 380 Restaurant Management and production (Revision)  
\*TA 362 Styles of Acting: Classical (Revision)  
\*TA 366 Styles of Acting: Modern (Revision)  
DESGN 299 Application of Drone Technology (Exp. Offering)  
GEOG 306 Weather Climate (Revision)  
POLS 310 Introduction to International Relations (Revision)  
SOC 300 Introductory Sociology (Revision)  
SOC 309 Self and Society (Revision)  
SOC 320 Minorities in America (Revision)  
SPAN 401 Elementary Spanish (Revision)

**Course Proposals – Approved to move from Consent/FYI to 1st reading status**

ADMJ 302 Community Relations: Multicultural Issues (Revision)  
ADMJ 304 Juvenile Delinquency (Revision)  
ADMJ 309 Career Preparation for Law Enforcement Occupations (Revision)  
ADMJ 320 Concepts of Criminal Law (Revision)  
ADMJ 322 Criminal Procedures (Revision)  
ADMJ 323 Legal Aspects of Evidence (Revision)

*The developer intended to do a CTE 2-year review on these courses only. She also did a minor technical change to the typical student assignment section to meet current standards. She also wanted to update the course for Distance Education, and the course went through and passed the distance education subcommittee scrutiny. Although these courses are transferable 300-level courses, they are considered CTE because they have SAM codes of “C” and “D.” The committee voted to see these courses on 1st and 2nd reading, thus making them full reviews.*

**Course Proposals – Approved to hold at Consent/FYI status**

ARTNM 499 Monetizing Social Media for the Artist (Exp. Offering)

*The committee held this course at Consent/FYI status for the developer to make corrections in the prerequisites.*

**Course Proposals – Approved to move to DCCC status**

SJS 300 Introduction to Social Justice Studies (New to District)  
SJS 310 Introduction to LGBTQ Studies (New to District)

**Program Proposals – Approved to move to Catalog status**

Hospitality Management Culinary arts/Restaurant Management (Certificate) (Revision)  
Hospitality Management Hospitality Management: Culinary Arts/Restaurant Management (A.A. Degree) (Revision)  
General Education – Transfer Honors Transfer (Certificate) (Revision)  
International Studies International Studies (A.A. Degrees) (Revision)

**Program Proposals – Approved to move to DCCC status**

Social Justice Studies Social Justice Studies: Race and Ethnicity (A.A. for Transfer (AA-T) Degree) (New Program)

Social Justice Studies Social Justice Studies: Women, Gender, and LGBTQ Studies (A.A. for Transfer (AA-T) Degree) (New Program)

\* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

**Other Items:**

- DCDT 1000-1009 Thematic Block Request - Approved  
*Diesel/Clean Diesel is preparing students to be able to take and pass the ASE Medium & Heavy Truck Technicians exams for Class 4 through Class 8 trucks and tractors. The 1000 series is the appropriate block for this series of courses.*
  
- CTE 2-Year Review - Hold  
*We will discuss the local CTE-2 year review process at the next meeting.*

*The following courses were moved to CATALOG status since the last meeting;*

POLS 304: Introduction to Government: California	revision	Cynthia Unmack MOVE TO CATALOG 10/14	Jun 1, 2019
GEOG 306: Weather and Climate	revision	Melissa Levy	Jun 1, 2019
SOC 300: Introductory Sociology	revision	Pam Chao	Jun 1, 2019
SOC 309: Self and Society	revision	Pam Chao	Jun 1, 2019
SOC 320: Minorities in America	revision	Pam Chao	Jun 1, 2019
TA 362: Styles of Acting: Classical	revision	Pamela Downs	Jun 1, 2019
TA 366: Styles of Acting: Modern	revision	Pamela Downs	Jun 1, 2019
HM 110: Management and Supervision in the Hospitality Industry	revision	Brian Knirk	Jun 1, 2019
HM 150: Catering	revision	Brian Knirk	Jun 1, 2019
HM 320: Breads, Yeast Doughs and Pastry	revision	Brian Knirk	Jun 1, 2019
HM 375: Bakery Management and Production	revision	Brian Knirk	Jun 1, 2019
HM 380: Restaurant Management and Production	revision	Brian Knirk	Jun 1, 2019
DESGN 299: Intro to Applied Drone Technology In Design	exp offering	Randy Shuster	Jun 1, 2019

POLS 310: Introduction to International Relations	revision	Kathleen Collihan	Jun 1, 2019
SPAN 401: Elementary Spanish	revision	Corinne Arrieta Katzorke	Jan 1, 2019
Hospitality Management: Culinary Arts/Restaurant Management (certificate)	revision	Brian Knirk	Jun 1, 2019
Hospitality Management: Hospitality Management: Culinary Arts/Restaurant Management (AA)	revision	Brian Knirk	Jun 1, 2019
General Education - Transfer: Honors Transfer (certificate)	revision	Kathy Rodgers	Jun 1, 2019
International Studies: International Studies (AA)	revision	Kathleen Collihan	Jun 1, 2019

*The following courses and programs were moved to DCCC status since the last meeting;*

SJS 300: Introduction to Social Justice Studies	Pam Chao	new
SJS 310: Introduction to LGBTQ Studies	Dennis Lee	new
Social Justice Studies: Social Justice Studies: Women, Gender, and LGBTQ Studies (AAT)	Dennis Lee	New
Social Justice Studies: Social Justice Studies: Race and Ethnicity (AAT)	Dennis Lee	New

Meeting adjourned @ 5:02 p.m.

Minutes recorded by Viorica Petcan, Clerk – Instruction Office