

A R C Curriculum Committee

Minutes – October 16, 2019

Present: Valarie Rose, Roxanne Morgan, Joe Gilman, Kate Jaques, Lynn Fowler, Rina Roy, Kathy Sorensen, Joe Rust, Tim Bartoe, Dennis Holden, Tim Finnecy, Dan Crump, Paul Andre, Lori Smith, Charissa Gorre

Not in Attendance: Lisa Lawrenson, Jan DeLapp, Pamela Bimbi, Heidi Bennett, Al Ahmadi

Call to Order – Valarie Rose, Faculty Chair, called the meeting to order at 3:01 p.m.

Approval of minutes – minutes from October 9, 2019 approved

Recording of Votes: Unless otherwise noted, voting on motions was unanimous and those present for the vote are listed above.

Course Proposals – remain at 1st reading

ELTRN 121 Electrician Trainee IV (Revision)

Neither the developer nor designee were present to represent the outline.

Course Proposals – moved to 2nd reading

*ADMJ 331 Patrol Procedures (Revision)

This proposal updates the curriculum for distance education delivery.

*ADMJ 340 Introduction to Correctional Services (Revision)

This proposal updates instructional methods, course assignment and evaluation methods, and requests distance education.

ECE 316 Mass Media and Young Children (Deletion)

Valerie Rose presented in place of the developer. In an effort to streamline our curriculum for students and create more direct pathways to completion, we are deleting this course as it is not required for employment and is not required for any of our certificates or degrees. The material is covered in another course, although not as completely. We plan to revise existing curriculum to incorporate more of these course topics.

*ESL 37 Novice-High Integrated Reading and Writing (New to College)

This course is in response to AB-705. ESL 37 is a semester foundation of English sequence which prepares students for the rigor of academic English in a series of accelerated sequence. This curriculum also allows students to save units by integrating ESLR 30 and ESLW 30 into one course.

ESL 56 Intermediate-Mid Integrated Reading, Listening, and Speaking (Deletion)

Valerie Rose presented in place of the developer. The ESL Department is currently reworking several courses and adding other courses to comply with AB705, and this course is no longer compatible with the new direction we are taking.

*ESLL 31 Listening and Speaking for College Readiness (New to College)

This course is part of our on-going ESL program redesign in response to the AB 705 guidance language for ESL. It reduces the listening/speaking course at this level by one unit, allowing students to complete the strand with fewer units, and, thereby, faster.

*ESLL 41 Listening, Speaking, and Presentation Skills for College (New to College)

ESLL 41 is part of the ESL department's curriculum redesign in response to AB 705.

*ESLL 51 Academic Communication, Notetaking, and College Success Skills (New to College)

This course is part of our on-going program redesign in response to the AB 705 guidance language for ESL.

*KINES 406 Techniques of Strength Training Instruction (Revision)

*SPORT 311 Basketball, Intercollegiate-Men, Fall (Revision)

*SPORT 312 Basketball, Intercollegiate-Men, Spring (Revision)

*SPORT 313 Off Season Conditioning for Basketball (Revision)

Tim Finnecy presented in place of the developer. These courses are being updated to meet current curriculum standards.

*LA 363 Public Benefits Clinic (New to District)

The purpose of the paralegal program is to train practitioners who are ready to enter the work environment. This course will not only create an opportunity for students to work with clients in a supervised environment, but will also create relationships between students and attorneys making it easier for them to enter the profession and find employment upon graduation.

TA 395 Playwriting (Revision)

Revised for 5-year curriculum cycle. Also adds new request for distance education.

Course Proposals – remain at 2nd reading – Need committee approval (no quorum)

The committee quorum was lost at approximately 4:45pm due to early departures of committee members. The committee will vote on the proposals below at the beginning of the next meeting;

ECE 312 Child Development (Revision)

Held to change PSYC 372 (same as) to match ECE 312

ESL 47 Intermediate-Low Integrated Reading and Writing (New to College)

GERON 303 Introduction to Social Gerontology: Aging in Contemporary Society (New to District)

WELD 333 Gas Metal Arc Welding, Steel (Revision)

* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

Other Items:

GE Subcommittee – Lynn Fowler

The committee is still in the process of finding volunteers to serve on the GE subcommittee this year. The time commitment will be approximately 6 hours.

After our last meeting on October 9th, the following courses were moved to Catalog Status:

ELTRN 180 Electrical Workers State Certification Preparation (Revision)

FSE 300 Introduction to Funeral Service (Revision)

FSE 330 Merchandising in the Funeral Service Industry (Revision)
PSYC 480 Honors General Principles (Revision)

Course Proposals – Approved to move to DCCC status
ECE 432 Leadership in Diversity (Deletion)

Program Proposals – Approved to move to Catalog status
Gerontology Activity Leader (Certificate) (Revision)

Meeting adjourned @ 5:05 p.m.

Minutes recorded by Viorica Petcan, Administrative Assistant – Instruction Office