

A R C Curriculum Committee

Minutes – October 10, 2018

Present: Joe Gilman, Valarie Rose, Kate Jaques, Lynn Fowler, Rina Roy, Jan DeLapp, Pamela Bimbi, Randy Nordell, Joe Rust, Roxanne Morgan, Rebecca Arnfeld, Dennis Holden, Tim Finnecy, Michelle Brock, Lori Smith, Charissa Gorre, Al Ahmadi

Alternate for: Frank Kobayashi – Jan DeLapp

Not in Attendance: Lisa Lawrenson, Bill Simpson, Sonia Ortiz-Mercado, Sarah Lehmann

Call to Order – Joe Gilman, Faculty Chair, called the meeting to order at 3:01 p.m.

Approval of minutes – minutes from October 3, 2018 approved

Recording of Votes: Unless otherwise noted, voting on motions was unanimous and those present for the vote are listed above.

Course Proposals – moved to 2nd reading

*DESIGN 299 Applications of Drone Technology (*Exp. Offering*);

This proposal is one of three that the developer is bringing through in the area of drone technology as a part of a CCC Maker grant to sustain the Maker space.

*SOC 350 Sociology of Popular Culture (*Revision*); 6-year review

*POLS 310 Introduction to International Relations (*Revision*); 6-year review

*FITNS 350 Fitness and Weight Control (*Revision*); 6-year review

Tim Finnecy presented in place of the Developer.

Course Proposals – Approved to move to Catalog status

FITNS 306 Aerobics: Cardio-Kickboxing (*Revision*)

Tim Finnecy presented in place of the Developer.

HIST 310 History of the United States (*Revision*)

TA 351 Theory and Techniques of Acting II (*Revision*)

TAP 301 Modern Rehearsal and Performance II (*Revision*)

Course Proposals – Approved to move to Catalog status (suspend 2nd reading*) (Nay 4: Dennis Holden, Joe Rust, Michelle Brock, and Lynn Fowler)

POLS 304 Introduction to Government: California (*Revision*); 6-year Review

Kathy Collihan presented in place of the Developer.

Course Proposals – Approved to move to DCCC status

FIRE 1501 USDA Basic Academy (*Deletion*)

FIRE 1502 USDA Advanced Academy (*Deletion*)

FIRE 1540 CDF Computer Application (*Deletion*)

FIRE 1570 Wildland Fire Behavior (S-190) (*Deletion*)

FIRE 1571 Intermediate Wildland Fire Behavior (S-290) (*Deletion*)

FIRE 1572 Flashover and Hydraulic Theory (Deletion)
FIRE 1573 Introduction to Wildland Fire Behavior Calculations S-390 (Deletion)
FIRE 1624 Command 1A (Deletion)
FIRE 1625 Fire Command 1B (Deletion)
FIRE 1626 Command 1C (Deletion)
FIRE 1627 Fire Command 2A (Deletion)
FIRE 1629 Facilities and Supply Unit leader (I-354/I-356) (Deletion)
FIRE 1633 Fire Command 2B (Deletion)
FIRE 1634 Fire Command 2C (Deletion)
FIRE 1635 Fire Command 2D (Deletion)
FIRE 1650 Training Instructor 1A (Deletion)
FIRE 1651 Training Instructor 1B (Deletion)
FIRE 1652 Training Instructor 1C (Deletion)
FIRE 1680 Fire Management 1 (Deletion)
FIRE 1691 Fire Management 2A (Deletion)
FIRE 1692 Fire Management 2B (Deletion)
FIRE 1693 Fire Management 2C (Deletion)
FIRE 1694 Fire Management 2D (Deletion)
FIRE 1695 Fire Management 2E (Deletion)
FIRE 1700 Fire Prevention 1 (Deletion)
FIRE 1791 Fatality Fire Case Studies (PMS-490) (Deletion)
PSTC 1710 Special Weapons and Tactics (SWAT) (Deletion)
PSTC 1715 Tactical Casualty Care (Deletion)
PSTC 1717 Basic Crisis Negotiation – FBI (Deletion)

These courses are either no longer offered by the contracting agency or have moved to a different designator.

Course Proposals: Vote to move to Consent: Approved

ENGED 200-209 Thematic Block request

ENGED 326 would be more appropriately placed at the 200-level. This course is not associated with a C-ID descriptor, appropriate for CSU-GE, or articulate-able to a lower division course in a major. We need to open-up an ENGED 200-299 range to better place this course.

Program Proposals: Hold – for Tech Review (further discussion)

English Literary Publishing (Certificate) (Revision)

This program has a proposed unit change of 12 to 18 units. This means that it is required to be submitted to the chancellor's office for approval. It cannot be given a program goal or "Transfer" since it is not an AA-T. The program goal would be an unlikely fit for "CTE" since it would require an advisory board to be assembled, NFN announcement, and LMI data to substantiate a local job market in the discipline. The developer has conceded that this certificate would not be necessary for employment in this field. The other remaining goal would be "Local," which would assume that this certificate satisfies a significant part of the lower division requirements of a degree at a transfer institution, which also is not a likely fit. The committee recommended that the developer keep the units to 15 or under so that it does not need to be submitted to the chancellor, but it would also not appear on the student's transcript, which is an important part of the developer's motivation for revising the certificate. The tech review committee will meet again with the developer to continue discussions.

Program Proposals – remain at 2nd reading

Kinesiology Senior Fitness Specialist (Certificate) (Revision)

This 16-unit certificate may now need to be submitted to the chancellor's office, so the developer may be reducing the unit total.

Program Proposals – moved to 2nd reading

*International Studies International Studies (A.A. Degree) (Revision)

Included IS and Honors courses.

General Education – Transfer Honors Transfer (Certificate) (Revision)

Making GPA align with SCC.

Program Proposals – **Approved to move to Catalog status**

History History (A.A. for Transfer (AA-T) Degree) (Revision)

Kinesiology Physical Education (A.S. Degree) (Revision)

Political Science Political Science (A.A. Degree) (Revision)

* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

Discussion Items

- Regular bypassing of 2nd reading

The committee agreed to end the practice of regular bypassing of 2nd readings pending minor changes. Among the primary reasons given were; 1) we may be in violation of the Brown Act, 2) the committee may benefit from time and reflection between readings to add additional comments, 3) a committee member who is absent will have an additional opportunity to give comments, 4) the status notifications have time to go to the appropriate readers around the district to give them time to provide input. The ceasing of bypassing 2nd readings will also apply to clean proposals with no comments from the committee. Proposals that are in an “urgent” status (catalog, district, state deadlines) may come into the full committee at 2nd reading (decision) status at the committee's discretion.

- SAG Report

1. The developer/email issue is pretty well taken care of with Phil handling it internally through SOCRATES

2. New Program Goals (Transfer/CTE/Local) are now entered and available in SOCRATES

3. There are some bugs in the “Revise Into” feature that Phil is working on.

4. CTE 2-year review. There is still a bit of research about what is exactly required from Title 5.

- DCCC Report

Districtwide Athletics Families are still under construction. Districtwide discussions have occurred but the conversation led to the proposed families being too specific. The examples from the PCAH imply more general groupings.

The ARC/SCC Photography convergence has ended approving the ARC AA degree under the name “Photography” not “Freelance Photography.” This was agreed after a 3-year convergence.

AB 705 was not discussed.

Districtwide online catalog demo;

1. ARC/FLC VPI's (or designees) will distribute the Program Listings and the Google Sheets tracking documents linked below to appropriate people for review of content (10/4/18 – 10/18/18).

2. Content reviewers track their validation of the pages in the Google Sheet and send any/all changes (likely print the page and mark up the changes) to the VPI's or designees for approval/confirmation (10/18/18 – 11/1/18).

3. Once approved/confirmed by VPI (or designee), Curriculum Chairs will input edits into SOCRATES (11/1/18 – 11/15/18).

4. Once all changes at both colleges are made, we will upload new Socrates export to the website and send back out for verification that changes have been made (11/15/18).

- Revisit SLOs in Typical student Assignments; Below is the newly revised formatting

Sample assignment #1:

Identify a target market and present a company concept with sample menu.

(Addresses SLO: identify a potential target markets for a catering business)

Meeting adjourned @ 5:02 p.m.

Minutes recorded by Viorica Petcan, Clerk – Instruction Office