

A R C Curriculum Committee

Minutes – April 27, 2022

Present: Roxanne Morgan, Valarie Rose, Joe Rust, Kate Jaques, Adam Windham, Jan DeLapp, Pamela Bimbi, Rolf Gaudard, Iraj Sabzevary, Margaret Travis, Tim Finnecy, Andrew Halseth, Lori Smith, Teresa Huerta, Al Ahmadi, Vivian Dillon

Not in Attendance: Frank Kobayashi, Kale Braden, Derrick Booth, Chad Funk, Yeny Pena-Grafton, Alice Dieli

Call to Order – Roxanne Morgan, Faculty Chair, called the meeting to order at 3:04 p.m.

Approval of minutes – minutes from April 20, 2022 approved

Course Proposals – moved to 2nd reading

ENGRD 12 Reading Center: Individualized Support Skills for ENGRD 14 (*Deletion*)

ENGRD 14 Reading Skills (*Deletion*)

ENGRD 17 Vocabulary and Spelling with Study Strategies (*Deletion*)

ENGRD 50 Reading Center: Individualized Support Skills for ENGRD 15 (*Deletion*)

ENGRD 54 Succeeding in College Reading (*Deletion*)

ENGRD 55 Reading Center: Individualized Reading Skills II (*Deletion*)

ENGRD 56 Integrated Reading, Writing and Study Skills (*Deletion*)

*FSE 310 Funeral Directing I (*Revision*)

FSE 312 Funeral Directing II (*Revision*)

FSE 320 Funeral Service Law and Ethics (*Revision*)

FSE 330 Merchandising in the Funeral Service Industry (*Revision*)

FSE 335 Funeral Service Management (*Revision*)

FSE 340 Pathology for Funeral Service (*Revision*)

FSE 360 Embalming I (*Revision*)

FSE 365 Embalming II (*Revision*)

FSE 370 Funeral Service Counseling (*Revision*)

*IDES 110 Estimating and Calculating for Interior Design (*Revision*)

*IDES 310 History of Interior Architecture and Furnishings I (*Revision*)

*IDES 332 Portfolio and Presentation in Interior Design (*Revision*)

The developer was not present for IDES courses.

INTRP 301 Discourse Analysis & Translation (*Revision*)

Cindy Farnham presented in place of the Developer.

Course Proposals – Approved to move to Catalog status

JOUR 351 Public Relations Writing and Media Techniques (*Revision*)

* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

Meeting adjourned @ 3:40 p.m.

Minutes recorded by Viorica Petcan, Administrative Assistant – Instruction Office