A R C   C u r r i c u l u m   C o m m i t t e e

Minutes – November 20, 2019

Present: Valarie Rose, Roxanne Morgan, Joe Gilman, Kate Jaques, Lynn Fowler, Rina Roy, Jan DeLapp, Kathy Sorensen, Pamela Bimbi, Heidi Bennett, Joe Rust, Tim Bartoe, Dennis Holden, Tim Finnecy, Dan Crump, Paul Andre, Lori Smith, Al Ahmadi

Not in Attendance: Lisa Lawrenson, Charissa Gorre

Call to Order – Valarie Rose, Faculty Chair, called the meeting to order at 3:03 p.m.

Approval of minutes – minutes from November 13, 2019 approved

Recording of Votes: Unless otherwise noted, voting on motions was unanimous and those present for the vote are listed above.

Course Proposals – moved to 2nd reading
*SPORT 311 Basketball, Intercollegiate-Men, Fall *(Revision)*
*SPORT 312 Basketball, Intercollegiate-Men, Spring *(Revision)*
*SPORT 313 Off Season Conditioning for Basketball *(Revision)*
*SPORT 314 Pre-Season Conditioning for Basketball *(Revision)*
>*Tim Finnecy presented in place of the Developer. The purpose of these revisions is to update the curriculum to current standards.*

*CHEM 88 Strategies for Problem Solving in Short Survey Organic Chemistry *(New to District)*
>*This discussion session allows for problem solving time outside of lecture hours to support at-risk students. A discussion session is very valuable in terms of student success and retention. Although these discussion sessions are optional for the students, they are well attended and complement the peer-assisted learning (BEACON) program.*

CISA 330 Desktop Publishing *(Revision)*
*CISA 331 Intermediate Desktop Publishing *(Revision)*
*CISC 305 Introduction to the Internet *(Revision)*
*CISC 306 Introduction to Web Page Creation *(Revision)*
*CISW 300 Web Publishing *(Revision)*
*CISW 321 Web Site Development using Dreamweaver *(Revision)*
*CISC 310 Introduction to Computer Information Science *(Revision)*
>*Rebecca Hayes presented in place of the Developer.*

*CISP 360 Introduction to Structured Programming *(Revision)*
>*Rebecca Hayes presented in place of the Developer.*

*CISC 323 Linux Operating System *(Revision)*
>*Heidi Bennett presented in place of the Developer.*

*CISC 324 Intermediate Linux Operating System *(Revision)*
>*Heidi Bennett presented in place of the Developer. These courses are submitted to the curriculum committee for full review, and a CTE requisite review.*

*ESLL 320 <u>Advanced-Low Listening and Speaking</u> *(Revision)*
    This course is in response to AB 705 mandates.

*PMED 146 <u>Prehospital Trauma Life Support</u> *(New to District)*
    Many health care agencies and many local Emergency Medical Services (EMS) organizations require PHTLS course completion as a requirement for initial paramedic accreditation, employment, or continued employment. PHTLS is a recognized standard in prehospital trauma education and is appropriate for emergency medical technicians (EMTs), paramedics, nurses, physician assistants, physicians, and other prehospital providers. PHTLS is accredited by CAPCE and recognized by NREMT. The course is applicable to students currently enrolled in the Paramedic (PMED) program or counts towards continuing education for those currently licensed.

*SHME 151 <u>Sheet Metal Welding II</u> *(Revision)*
    Update this course to meet the current needs of the apprenticeship program.

Course Proposals – remain at 2nd reading
CISN 120 <u>Red hat Linux System Administration I (RH 124)</u> *(Revision)*
CISN 121 <u>Red hat Linux System Administration II (RH 134)</u> *(Revision)*
CISN 122 <u>Red hat Linux System Administration III (RH 224): Data Center Services</u> *(Revision)*
    The developer was not present to present these outlines. Heidi Bennett represented but was not able to answer some questions presented by the committee. These courses had come through as deletions and made it to first reading, but were later withdrawn, retitled, and brought through again as revisions with title changes. These courses are submitted to the curriculum committee for full review, and a CTE requisite review. This submission will be a complete update and overhaul of courses that have not been taught in nearly a decade. ARC is now a Red Hat Academy academic partner, and Red Hat Linux is the most widely used Linux in private and public enterprises in California. The change in hours and units is to meet the material provided by Red Hat. The CISN 120 series of courses is now designed to enable a student to pass the Red Hat industry standard certification exam. ARC is hoping to imitate the success that community colleges in the Bay area and South state have had becoming Red Hat academies.

Course Proposals – **Approved** to move to Catalog status
CISN 119 <u>TCP/IP Protocols</u> *(Revision)*
CISN 300 <u>Network Systems Administration</u> *(Revision)*
CISN 302 <u>Intermediate Network Systems Administration</u> *(Revision)*
LA 365 <u>Legal Clinic</u> *(Revision)*
ESLW 340 <u>Advanced Composition</u> *(Revision)*
    This course was approved to be added to agenda at 2nd Reading to meet an IGETC approval deadline.
Course Proposals – **Approved** to move to DCCC status
ESLG 51 <u>Grammar for Intermediate ESL Writers</u> *(New to College)*
ESLL 31 <u>Listening and Speaking for College Readiness</u> *(New to College)*
ESLL 41 <u>Listening, Speaking and Presentation Skills for College</u> *(New to College)*
ESLL 51 <u>Academic Communication, notetaking, and College Success Skills</u> *(New to College)*

* Pending minor changes noted at meeting (Developer to notify Chair upon completion)

The following courses/programs have moved to since our last meeting:
Course Proposals – Approved to move to Catalog status
OE3 101 Introduction to Operators (Revision)
OE3 102 Introduction to Heavy Duty Repair (Revision)
OE3 103 Introduction to Crane Operators (Revision)
OE3 104 Introduction to Grade Setter (Revision)
OE3 110 Introduction to Dredge Operation (Revision)
OE3 112 Seamanship I (Revision)
OE3 115 Seamanship II (Revision)
OE3 120 Plant Operations (Revision)
OE3 121 Welding and Cutting (Revision)
OE3 130 Backhoe & Excavator Operations (Revision)
OE3 131 Grade Checking (Revision)
OE3 132 Scrapers (Revision)
OE3 133 Loaders (Revision)
OE3 134 Motor Grader (Revision)
OE3 135 Dozers (Revision)
OE3 136 Directional Drilling (Revision)
ADMJ 331 Patrol Procedures (Revision)
ADMJ 340 Introduction to Correctional Services (Revision)
TA 395 Playwriting (Revision)

Program Proposals – Approved to move to Catalog status
Legal Studies Law Office Clerical Assistant (Certificate) (Revision)
Legal Studies Paralegal Studies (Certificate) (Revision)
Legal Studies Paralegal Studies (A.A. Degree) (Revision)

Meeting adjourned @ 5:21 p.m.

Minutes recorded by Viorica Petcan, Administrative Assistant – Instruction Office