

## Approved MINUTES

### Preliminaries

1. Call to order by President Gary Aguilar at 3:02 PM

Present were: Present were: Ellen Bowden, Katrina Worley, Laurinda Reynolds, Meg Pollard, Slynovie Merchant, Lynn Fowler, Manuel Ruedas, John Bell, Shannon Pries, Gordon Roadcap, Julie Blaney, Jana Gonsalves, Leslie Reeves, Kate Williamson, Deborah Gale, Amy Gaudard, Matthew Register, Glenn Jaecks, Charles Thomsen, Jordan Meyer, Janay Lovering, Alisa Shubb, Gary Aguilar, Tressa Tabares

Excused: Cindi Unmack

2. Approval of Agenda: Agenda approved by consensus.
3. Approval of November 29, 2018 Minutes: Minutes approved by consensus.
4. Introduction of Guests: Jennifer LaFlam, English, Judy Mays, Counseling, Bill Zangeneh-Lester, Humanities, Joshua Moon Johnson, Dean of Equity Programs and Pathways
5. Public Comment Period (3 minutes per speaker): No public comment
6. President's Report: No report

### Decision

**7. ARC Affordability Learning Materials Senate Committee (2nd Reading).  
Approved. See following table for vote totals.**

**8. Program Paths Senate Committee (2nd Reading)  
Approved. See following table for vote totals.**

Senator	Do you support the creation of the ARC Affordable Learning Materials Senate Committee	Do you support the creation of the Program Paths Senate Committee
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Bowden, Elle,1	YES	NO
Katrina,Worley,4	YES	YES
Laurinda,Reynolds,5	YES	YES
Pollard, Meg,8	-	YES
Merchant, Slynovie,9	YES	YES
Lynn,Fowler,13	YES	YES
Manuel,Ruedas,14	YES	YES
John,Bell,17	YES	YES
Pries,Shannon,18	YES	YES
Gordon,Roadcap,19	YES	YES
Jodie,Hooker,22	YES	YES
Blaney, Julie,26	YES	YES
Reeves, Leslie,41	YES	YES
Kate,Williamson,42	YES	YES
Deborah,Gale,44	YES	YES
Amy,Gaudard,45	YES	YES
Andy,Halseth,46	YES	YES
Matthew,Register,47	YES	YES
Glenn,Jaecks,53	YES	YES
Thomsen, Charles,54	YES	YES
Meyer, Jordan,64	YES	YES
Alisa,Shubb,66	YES	YES
Janay,Lovering,67	YES	YES
Tabares,Tressa,68	YES	YES

## 9. Student Success Council

- The council received a follow-up report on AdAstra from AVP Kale Braden. He will give a similar presentation to the Senate in the spring.
- Sarah Lehman will be the new faculty co-chair of the SSC.
- Distance Education Update:

- There will be temporary interim deans for the LRC and other areas previously under Marsha Reske's purview to give her more time to devote to ARC Distance Education efforts including coordinating with other campuses and improving our efforts as part of the OEI Consortium for Community Colleges
- Program Review Co-Chairs gave a presentation on the new program review
- Update on resource panel for First Year Experience: Members have been identified and are working on timeline. Kate Jaques is the administrative lead and the group has met once.

#### 10. Senate Liaison Reports

Dan Crump will send senators the Legislative Advocacy report from the State Chancellor's office.

#### 11. Senate Committee Reports

- a. Honors Committee: No report at this time.

### **Discussion**

#### 12. Integrated Planning Guide

This guide is the work of the Integrated Planning team. It will be a document for the Accreditation team which shows how all of our planning efforts are integrated, but it will also be useful for the college. Explains what plans we use, how we come up with them, and how we use them.

Appendix A has a calendar of the systematic evaluation of the plans

Appendix B shows the Governance Review Path

Bring to your constituents for feedback. It will return in the spring  
Faculty on councils, teams, etc. who are directly involved in planning efforts may have more feedback to give.

Senators suggested a statement similar to other governance documents which establishes primary and purview of the Academic Senate (on 10 + 1) and Title V regulations.

#### 13. Report Out: District Academic Senate (DAS)

- a. Changes to District Hiring Manual

Jennifer Laflam reported on the work of the District Faculty Hiring Manual Committee (a committee of the the District Academic Senate).

The manual is revised every three years. This year the committee's goal was to improve disparate impact on students by whom we hire and how. They looked at demographic data on students and faculty and determined that our departmental demographics don't reflect our student body.

The most significant changes were made to the following sections:

Sec. 7--Interview Committee--the new manual will advise departments to create screening committees which reflect the demographic make-up of the students body. This may mean that some departments will look outside their departments for committee members.

Sec. 8--Screening--the new manual explains equity-minded conceptions of "merit" and "fitness" for position

Sec. 9--Procedure

Hiring the Best trainings will be changed to reflect the hiring manual changes.

Senators asked how committees would be determined to reflect the demographics of the student body and who would decide/oversee this process?

Jennifer answered that the Academic Senate President and the Equity officer would work together to do so. Follow-up question: How do they work together now?

Gary Aguilar reported that thought this is the first time our Senate is reviewing the manual, Sac City has already approved it and it has already been seen by Los Rios counsel J.P. Sherry.

After asking for consensus from Senators, it was determined that at the next DAS meeting, the ARC Senate leadership would not support suspending the rules to fasttrack a vote on this document, and that we would possibly discuss the issue more at our spring retreat.

b. Los Rios Online Consortium

This will have a faculty weighted steering committee.

c. Update: Collegial Consultation

There has been more collegial consultation with the State Chancellor.

14. Report Out: Executive Leadership Team (ELT)

- a. Student Success Council New Co-Chair is Sarah Lehman
- b. ACCJC Accreditation Midterm Report: Went to District with their feedback
- c. Wellness Center Project Team – Draft Report

They have completed their work. Service for students must be expanded immediately as students are now paying for services. Look at the report and share your feedback.

- d. Goal Setting Guidance by the California Community College Chancellor's Office (CCCCO) ARC's Strategic goals are in line with the Chancellor's Office's visions, but we must work as a district to align.

#### 15. Institutional Equity Plan Project Team Update

- a. Syllabus Hate and Bias in the Classroom Statement

Please take this statement to your areas for input.

Senator had questions about the word “intervene” and whether or not students would know where to go on campus for help.

#### 16. Items from College Areas for Academic Senate Consideration:

Do deans have veto power over graduate internships?

Meeting adjourned: 5:00 PM

#### **Upcoming Meetings and Events**

1. ARC Academic Senate Retreat: Wednesday, January 16, 1:00 P.M., Location TBD
2. LRCCD Board of Trustees Meeting: Wednesday, January 16, 5:30 PM, LRCCD Board Room