

Approved Minutes: August 29, 2019

Preliminaries

1. Call to Order: 3:02 pm

Present: Ellen Bowden, Laurinda Reynolds, Damon Antos, Jessica Nelson, Lynn Fowler, Carmelita Palomares, John Bell, Shannon Pries, Carina Hoffpauir, Robyn Borcz, Brian Knirk, Catalina Carapia-Aguillon, Jodie Hooker, Craig Martinez, John Coldiron, Erik Haarala, David Austin, Mark Rau, Jacqueline Diclementine, Leslie Reeves, Kate Williamson, Joe Caputo, Andy Halseth, Matthew Register, Glenn Jaecks, Charles Thomsen, John McCormack, Craig Weckman, Jordan Meyer, Alisa Shubb, Janay Lovering, Amy Gaudard, Gary Aguilar, Dan Crump

2. Approval of the Agenda: Agenda approved.

3. Approval of April 25, 2019 Minutes: Minutes approved.

4. Introduction of Guests: Neue Leung, Michelle Brock, Jen Laflam, Bill Zangeneh-Lester

5. Public Comment Period (3 minutes per speaker)

- Concern was expressed over Starbucks on campus refusing to use customer-provided reusable cups
- The newly-formed Ping Pong Club has a location to meet & needs a table. Contact Eric Haarala if you have a table to donate
- It is David Austin's birthday & Laurinda Reynolds' birthday

6. President's Report

- Kate Williamson is the new liaison for Open Educational Resources (OER) for the Academic Senate for California Community Colleges (ASCCC)
- Faculty co-leads have been appointed for Disproportionately Impacted (DI) project teams (members are students, faculty, and members of the community)
 - LatinX--Cathy Arellano
 - Native American--Jesus Valle
 - African American--Kim Herrell
- As a result of the Institutional Equity Plan (IEP), ARC is starting the process to hire a new dean: "Dean of Equity and Inclusion"
- Update on the new building projects:
STEM is in progress, with the Tech Ed building next in line. The next phase of the Natomas Center is coming soon. Heating issues in buildings/classrooms are being pursued. Senators requested that Cheryl Sears and Jeff Bucher return to present updates to the plan.

Consent Items

Items will be listed on the agenda under “consent” if it should be documented that the senate agreed to something. These types of items will be institutional items, will have been discussed in senate already, or will be something a team has been reporting on regularly and would like to move forward. Any senator can request to remove an item from the “consent” category at which point it will be discussed, debated, and voted on as necessary.

Decision Items

No decision items

Reports

7. Equitable Practitioner Development Program (EPDP) update: see supporting documents in Canvas under “Supporting Materials” for today’s meeting.

The program was built on the foundation of the Equity Action Institute. Senators asked if open-ended questions were included in the surveys--they were not. Senators requested to see the data supporting the suggestions for best practices. Every instructor can get success rates grouped by race, foster-identifying, etc by calling x8899.

8. Student Services Update: see supporting documents in Canvas under “Supporting Materials” for today’s meeting.

A senator asked about the Pronto App. It is an optional tool in Canvas for communicating with students.

9. Revised Institutional Equity Plan: see supporting documents in Canvas under “Supporting Materials” for today’s meeting.

Discussion

10. Restructure of the Center for Teaching and Learning (CTL) Advisory Committee: see supporting documents in Canvas under “Supporting Materials” for today’s meeting.

The goal is to move to broader membership to include equity, academic areas, and representatives from councils. Since this would be a governance advisory committee, appointments would be made through the Academic Senate.

A question was asked about how departments were chosen to be included on the list. The answer was that in the past, departments from STEM areas have not been very involved in the CTL.

There was discussion about how advisory committees are formed: Senate can request an advisory committee. The request goes to the Executive Leadership Team (ELT) for approval. Afterward, the committee is not necessarily linked to the senate. For example, the proposed CTL Advisory Committee would be linked to the CTL.

A suggestion was made to leave an option for "Other academic faculty."

This may appear as a consent item on the agenda for the next meeting.

11. Practices for disseminating information about syllabi content

There was discussion about how instructors in different departments receive instructions for what should be included in a syllabus.

A comment was made that Canvas has syllabus-building walkthrough built by the Instructional Technology Center (ITC). Syllabi are public documents. For accreditation purposes, syllabi must include Student Learning Outcomes (SLOs) and instructor contact information.

In some departments, syllabi have been rejected for not following a department template. Syllabus suggestions already exist in the Faculty Handbook, which is a document produced by the Academic Senate.

12. Report Out: District Academic Senate

a. Collaborative Design Center summer visit

The district may convert a building to a collaborative design center. A collaborative design center is a place for faculty, administrators, etc to meet with a facilitator to come up with new ideas and projects

13. Report Back

a. Convocation

Concern was expressed about removing recognition for faculty. There will be a special event to recognize new faculty and milestones.

There was discussion of the benefits and drawbacks to having a required active shooter training similar to the district sexual harassment training (online and self-paced).

Some senators felt that the juxtaposition of Dr. Wood's presentation and the active-shooter training diminished the impact of the equity presentation.

Upcoming Meetings and Events

1. District Academic Senate Retreat: Friday Aug 30, 10am-3pm, District Office Main Conference Room
2. District Academic Senate Meeting: Tuesday Sept 3, 3-5pm, District Office Main Conference Room
3. ARC Governance Orientation & Training: Friday Sept 6, 9am-12pm
4. ARC Academic Senate Meeting: Thursday Sept 12, 3-5pm, ARC Student Center Board Room
5. LRCCD Board of Trustees Meeting: Wednesday Sept 11, 5:30pm, District Office Board Room
6. Hiring the Best CUE2 Training for Faculty: Monday Oct 4, 1-4pm (RSVP by Sept 20 at <https://losrios.doodle.com/poll/aawn4ex8t6p4ge89> --this link is also in Canvas under "Announcements")