

ARC Academic Senate

DRAFT Minutes: December 12, 2019

Preliminaries

1. Call to Order: Called to order at 3:01pm
2. Approval of the Agenda: Agenda approved
3. Approval of the Minutes: Minutes approved
4. Introduction of Guests: Cheri Jones, Thomas Greene, Kuldeep Kaur, Jeffrey Stephenson, Frank Kobayashi, Bill Simpson
5. Public Comment Period:
 - a. The library service platform is changing in January. There will be a FLEX event on FLEX Thursday (January 16) at 9am in the library on how to navigate the new platform.
6. President's Report
 - a. Emails to Everyone-On-Exchange: The most recent series of Everyone-On-Exchange emails has prompted a look into how widely employees should be allowed to use the exchange.
 - b. Our LRCCD college officers will be rotating each January to different campuses.
 - i. Question: will this make it even more difficult to retain current officers? Looking into this.

Consent Items

7. Educational Master Plan 2019-2031
Will be taken to the Executive Leadership Team for a vote.

Decision

8. Academic Senate Syllabus Guidance (2nd reading)
Motion was made, seconded, and passed unanimously to approve the 6th version (found in supporting materials) of the Syllabus Guidance document.

Reports

9. ARC Pathways Communities--Kuldeep Kaur, Jeffrey Stephenson, and Frank Kobayashi--See supporting documents and PowerPoint on a discussion board on the Academic Senate Canvas site.
 - Six HomeBase Pathways Communities are being developed for all students (Achieve is for newly entering students). Proposed locations on campus have been identified. The team welcomes feedback on locations, as long as the goals of the communities will be met.
 - Concerns were expressed regarding the potential locations for the spaces for the communities. The team expressed that no decisions have been made yet regarding locations. These decisions are to be made during Spring 2020.

- Concerns were expressed about counselors being moved out of counseling and to other locations.
 - Planning will continue through the Student Success Council during the Spring 2020 semester.
10. Professional Development Project Update--See supporting documents
There will be a breakout session at Convocation to give employees the opportunity to give input.
 11. Affordable Educational Materials Committee Update--Dan Crump & Kate Williamson
 - The Zero Textbook Cost committee is approaching the District Textbook Affordability Task Force to get the zero textbook cost symbol moved to one of the first pages a student sees when searching for classes, instead of having to click several levels in.
 - Low-Cost Instructional Materials--\$40 upper limit; does not include other required supplies like lab gear, calculators, etc. Please make comments on the discussion board in the Academic Senate Canvas site.
 12. Institutional Effectiveness Council--See supporting materials on the Academic Senate Canvas site.
 13. Student Success Council--See supporting materials on the Academic Senate Canvas site.
 14. Report Back:
 - a. Convocation--Service awards will be presented at Convocation in January; other awards will be announced and presented in May and re-celebrated in August at Fall Convocation.
 - b. Faculty Hiring--Next year, the process should be more streamlined.
 - c. Academic Senate Spring retreat--Will be held on campus in the Student Center Board Room on Wednesday, January 15, 1-4pm.
 15. Report Out: District Academic Senate
 - a. Creation of an Accessibility Plan Implementation task group
 - b. Communication to the Board of Trustees regarding request for AB705 update--the District Academic Senate is communicating with the Board of Trustees regarding postponing the update the board wanted for February.
 16. Items from College Areas for Academic Senate Consideration

Meeting adjourned 5:23pm

Upcoming Meetings and Events

1. ARC Presidential Search Town Hall Meeting: Friday, December 13th, 2:30-4:00pm, Science Room 420
2. Arizona State University online degree presentation: Wednesday, December 18th, 2:30-3:30pm, Los Rios District Office
3. LRCCD Board of Trustees Meeting: Wednesday, December 18th, 5:30pm, District Office Board Room
4. ARC Academic Senate Retreat: Wednesday, January 15, 2020, 1-4pm, ARC Student Center Board Room
5. District Academic Senate Meeting: Tuesday, January 21, 3-5pm, District Office Main Conference Room

Academic Senate Attendance

Date: 2019-12-12

Name	Present	Excused	Absent
Ellen Bowden	x		
Camille Leonhardt			x
Cindi Unmack	x		
Katrina Worley	x		
Damon Antos	x		
Kahkashan Shaukat	x		
Sylnovie Merchant			x
Jessica Nelson			x
Jennie conome			x
Lynn Fowler	x		
Carmelita Palomares	x		
Valerie Bronstein			x
John Bell	x		
Shannon Pries	x		
Carina Hoffpauir	x		
Brian Knirk			x
Jodie Hooker	x		
Diane Lui			x
Craig Martinez			x
Julie Blaney			x
John Coldiron			x
Diana Johnston			x
Erik Haarala			x
David Austin			x
Mark Rau			x

Name	Present	Excused	Absent
Shannon Wong Lerner	x		
Leslie Reeves	x		
Kate Williamson	x		
Deborah Gale	x		
Joe Caputo	x		
Andy Halseth	x		
Matthew Register	x		
Lonetta Riley			x
Glenn Jaecks	x		
Charles Thomsen			x
Marcella Woolsey			x
Judith Valdez			x
Michelle Kientz			x
Frank Beaushaw			x
Patrick Boling			x
John McCormack			x
Craig Weckman			x
Alisa Shubb			x
Janay Lovering	x		
Amy Gaudard	x		
Gary Aguilar	x		
Dan Crump (Liaison)	x		
(Alt) Jordan Meyer	x		