

AMERICAN RIVER COLLEGE

PLANNING COORDINATION COUNCIL (PCC)

September 12, 2016

Student Center Community Rooms 3 & 4

DRAFT Meeting Notes

Call to order *by Adam Karp at 3:00pm*

Committee or Constituency Group	Representative	Present/Absent
President's Executive Staff (PES)	Kuldeep Kaur	Present
President's Executive Staff (PES)	Frank Kobayashi	Present
President's Executive Staff (PES)	Robin Neal	Present
President	Thomas Greene	Present
Instruction Deans	Rina Roy	Present
Student Services Deans		Absent
Academic Senate	Gary Aguilar Alisa Shubb	Present Present
Classified Senate	Mary Goodall	Present
Associated Student Body	Valencia Scott	Absent
Basic Skills	Connie Ayala	Present
Budget Committee	Kuldeep Kaur	Present
Buildings, Grounds & Safety	Dan McKechnie	Present
Classified Professional Development	Jeanne Reed	Present
Equity	Carlos Reyes	Present
Faculty Professional Development	Arlene Clarke	Absent
Technology	Adam Karp Dyne Eifertsen	Present Present
Professional Development Coordination	Tammy Montgomery	Present
Professional Standards/Type A&B Leaves		
Student Learning Outcomes Assessment	Randy Schuster	Present
Research Office Resource (non-voting)	Chris Olson	Absent
Recorder (non-voting)	Joan Kudin	Present
Guest Consultant, HighBar Global	Michael Ward	Present

Review & approval of the agenda – approved by consensus

1. Information Items

On the topic of Governance Task Force, Ward addressed the role and value of participatory governance, with additional comments by Karp on ARC's strategic direction. The 2015-16 End-of-Year Achievements Report was reviewed and Greene discussed the changing district template for strategic planning, ARC's 2016-17 Goals Draft and the need to complete ARC's strategic plan. Kobayashi will integrate the work his area has been doing into this report. Neal gave an update regarding the hiring of a new SPA to run the new Communication Center in improving student success. Karp explains a Title 3 grant and the progression of Goal 2 in ensuring equitable academic achievement and UNITE's value. Achieving the Dream updates would be forthcoming at Friday's Summit meeting. Montgomery reported on the Professional Development plan. Karp mentioned Ward's oversight in striving toward institutional effectiveness. Greene discussed Partnership Resource Team visitations and information gathering in the effort to move forward with more efficient scheduling programs districtwide. He will share any feedback at the next meeting. Greene also commented on the CCC Apply application changes planned for Los Rios colleges.

As to Accreditation Self-Evaluation Follow-up Report timeline, Karp discussed being in the process of writing the report

to ACCJC and the technical team assembled to address tech components, specifically how institutional standards and SLO outcome information is displayed. A draft will be compiled and brought before the Council by semester's end.

The SSSP/SEP update was given by Neal, who discussed the work of the new AVPSS Chris Thomas, budget string project coordinators and Thomas's role in reporting on SSSP and Equity projects. Equity plans in place are due for updates next year and a report on outcomes will follow. A meeting is planned next week on the possible consolidation of SSSP/SEP.

Karp reported on Task Forces Completed: Safe Campus Initiative, Clearing the Air, and Pathways Initiative and the current focus on "through" and "beyond".

2. Discussion/Action items

Karp addressed the Strategic Planning Process along with Achieving the Dream and how these will be discussed at Friday's Summit as part of the college redesign objective. Breakout sessions are planned for each of the seven capacities named in the redesign outline. In October the core team will follow up in particular areas on campus, and a second Summit meeting is planned for November. A draft will be created in Spring 2017 with a plan for approval in April.

3. Standing Committee Reports

Since not all standing committees have convened, Karp asked for a report on specific tasks committees are focusing on for the coming year. Montgomery shared the professional development goals for Professional Development Coordinating Council. Schuster shared the goals of the SLO Assessment in making program reviews a useful function by bringing on an assistant coordinator to train new leadership. A focus will be to reflect on their function. Kaur outlined the task of the Budget Committee to align the budget development with goals and objectives and to identify the charter and goals. Aguilar discussed the Academic Senate's work in keeping faculty informed of upcoming events and encouraging them to take lead roles. Roy is working together with instructional deans to address faculty and staff requests for new or replacement of resources relating to instruction and professional development. Instructional deans will support the mission of the college's Equity Plan and work on grant applications and programs unique to each area. Reyes discussed the Equity Committee working on obtaining LGBTQ data from applications, the Student Equity Plan, and making the committee more visible on campus. Reed discussed the goal to update the application form procedure for Classified Professional Development, updating the website to streamline the process, having access to 3-D printing, and streamlining the payment method for Classified Professionals Day. Griggs shared the goals for Classified Development Day, discussed getting mentors and updating the website. Greene's focus is on teambuilding. Karp spoke for Eifertsen (who left early) regarding his serving role in the website redesign in the technology capacity.

ANNOUNCEMENTS

- ARC Collegewide Summits: Friday, September 16 and Friday, November 18

Fall 2016 Planning Coordination Council meetings	Sep 12 Oct 3 Nov 7 Dec 5
Spring 2017 Planning Coordination Council meetings	Feb 6 Mar 6 Apr 3 May 1

ADJOURNMENT 4:30pm